

**SYNOPSIS OF MINUTES
REGULAR BERKLEY CITY COUNCIL MEETING
November 17, 2025**

PRESENT: Councilmember Steve Baker
Councilmember Clarence Black (attending remotely from military duty)
Councilmember Dennis Hennen Councilmember Jessica Vilani
Councilmember Gregory Patterson Mayor Pro Tem Ross Gavin
Mayor Bridget Dean

Approved the following:

1. **APPROVAL OF THE MINUTES**: Matter of approving the minutes of the 40th Regular City Council meeting on Monday, October 20, 2025.
2. **PROCLAMATION NO. P-29-25**: Matter of Recognizing the Dedicated Service of Election Inspectors.
3. **PROCLAMATION NO. P-30-25**: Matter of Honoring the Dedication and Service of City Councilmember Jessica Vilani.

Attest:

Bridget Dean, Mayor

Victoria Mitchell, City Clerk

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REGULAR BERKLEY CITY COUNCIL MEETING
November 17, 2025**

PRESENT: Councilmember Steve Baker
Councilmember Clarence Black (attending remotely from military duty)
Councilmember Dennis Hennen Councilmember Gary Elrod
Councilmember Gregory Patterson Mayor Pro Tem Ross Gavin
Mayor Bridget Dean

Approved the following:

1. **WARRANT LIST**: Matter of approving Warrant List No. 1416.
2. **MOTION NO. M-101-25**: Matter of approving the Intergovernmental Agreement between the City of Berkley and the City of Huntington Woods for Shared Resources and Services.
3. **MOTION NO. M-102-25**: Matter of approving the Intergovernmental Agreement between the City of Berkley and the Berkley School District for Shared Resources and Services.
4. **MOTION NO. M-103-25**: Matter of approving a budgeted purchase for upfitting the recently purchased Ford F-250 to Truck and Trailer Specialties of Howell, MI in the amount of \$13,360, utilizing account 592-536-985-000. This purchase also utilizes the Bidnet/Rochester Hills Cooperative Bid.
5. **MOTION NO. M-104-25**: Matter of authorizing the City Manager to sign the Application for Additional Service Credit Purchase for Stanislaw Lisica, approving 24 months of additional service credit. This purchase is allowed by the Merit System Schedule and the MERS Plan Document for active members. The total cost calculated by MERS included on the Application for Additional Service Credit is \$34,652. The City of Berkley's share of that cost is \$26,593.81.
6. **MOTION NO. M-105-25**: Matter of approving the proposal from Vettraino Consulting for the Performance Evaluation Facilitation for the City Manager, and authorizing Mayor Dean to sign the Notice to Proceed.
7. **MOTION NO. M-106-25**: Matter of authorizing the City Manager to execute a contract for Senior Home Chore Snow Removal Service with Luxury Lawn and Snow, 28240 Farmington Rd, Farmington Hills, MI 48334, for the 2025-26 winter season. This is a budgeted item that will be paid for using Community Development Block Grant funding.
8. **ORDINANCE NO. O-09-25**: Matter of approving the second reading and adoption of an ordinance of the City Council of the City of Berkley, Michigan to amend Section 114-27 Authorization and Establishment of Workforce Housing Exemption of Article III, Workforce Housing PILOT of Chapter 114 Taxation, of the City of Berkley Code of Ordinances to clarify that annual shelter rent payments less than 10% are permitted, as authorized by provisions of the State Housing Development Authority Act of 1966, Public Act 346 of 1966. MCL 125.1401, et seq.
9. **MOTION NO. M-107-25**: Matter of accepting the quarter ended September 30, 2025 budget-to-actual report.
10. **MOTION NO. M-108-25**: Matter of accepting the quarter ended September 30, 2025 investment report.

11. **MOTION NO. M-109-25**: Matter of authorizing the amendment 2026-2 of the 2025-26 budget as presented.
12. **RESOLUTION NO. R-20-25**: Matter of adopting a Resolution for the Community Development Block Grant (CDBG) Program Year 2026 application in the approximate amount of \$97,000 and requesting the Mayor and City Manager to sign the application and submit it to the Oakland County CDBG Division.
13. **MOTION NO. M-110-25**: Motion to approve the contract extension Letter of Understanding with the Berkley Police Service Aide Association/Michigan Association of Police.
14. **MOTION NO. M-111-25**: Matter of appointing Ross Gavin as Mayor Pro Tem from November 2025 until November 2027.
15. **CLOSED SESSION**: Matter of considering convening in closed session to consider attorney/client privileged communication in accordance with the Open Meeting Act, MCL 15.268(1)(h).

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk